

Damon Martin Jr

Business Management | Information Technology

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Motivated professional with a background in management and a lifelong passion for technology. Skilled at solving problems, staying calm under pressure, and helping others navigate technical challenges. Currently building on my IT training to begin a career in IT support, where I can combine leadership, communication, and hands-on technical ability to deliver dependable solutions and unparalleled user experiences.

Employment History

Founder - Novalon Studio (2024 - Present)

- Lead operations for an AI-powered Agentic IDE platform, coordinating testing, documentation, and release workflows.
- Troubleshoot technical issues, research solutions, and support users across software development and orchestration
- Manage project organization, quality assurance efforts, and continuous product improvement initiatives.

Assistant General Manager - Little Caesar's Pizza (2017 - 2024)

- Maintained a team of 20+ employees, overseeing daily operations, staffing, training, and performance evaluations.
- Returned in 2022 at the request of the GM to address declining cleanliness, productivity, and team performance, implementing new systems that improved operational efficiency.
- Managed financial tasks including cash handling, bank runs, and reporting data to the owners' accountants.

Correctional Officer IV - Texas Dept. Of Criminal Justice (2019 - 2022)

- Supervised offenders, ensuring safety and security while enforcing institutional rules.
- Conducted contraband searches, responded to emergencies, and handled crisis situations professionally.
- Trained in CPR and prepared to manage high-stress situations with a focus on safety and ethical conduct.

Education & Certifications

Gatesville High School - High School Diploma (2019)
Google Technical Support Fundamentals Certification - Coursera (2025)

Skills

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|------------------------------|--------------------------------|---------------------------|
| • Windows OS (+Installation) | • Software Installation/Config | • Google Workspace |
| • Technical Troubleshooting | • Business Management | • User Support |
| • System Maintenance | • Team Leadership | • Problem Solving |
| • Security Awareness | • Quality Assurance | • Attention To Detail |
| • Network Troubleshooting | • AI Tool Integration | • Technical Documentation |